

DATE: December 29, 2021  
TO: Potential Applicants  
FROM: Joseph Zappacosta, Director  
**SUBJECT: Posting for PT Librarian Position**

The Hackley Public Library is seeking a collaborative, open-minded, and dedicated professional part-time Librarian. This position regularly works up to 16 hours per week and 52 weeks per year. The applicant must be willing to work some evenings and Saturdays as part of a rotation. Work schedules are subject to change based on the needs of the Library. The starting estimated pay for the position is between per hour dependent on qualifications.

Under the supervision of the Adult Services Supervisor, the Part-Time Librarian is responsible for providing research and library services assistance for members of a diverse community. In addition, the PT Librarian works closely with Information Specialists to assist in daily functions at the Main Desk.

An ALA-accredited Master's Degree in Library Science is strongly preferred. Minimum of a Bachelor's Degree plus enrollment in a Masters of Library and Information Science program required. In the latter circumstance, the candidate must be working toward an MLS and remain enrolled and complete the program as a condition of employment.

If you are interested in applying for this position, please do by sending an application, including a resume and cover letter, to:

Joseph Zappacosta, Director  
Hackley Public Library  
316 W. Webster Ave.  
Muskegon, MI 49440  
[jzappacosta@hackleylibrary.org](mailto:jzappacosta@hackleylibrary.org)

on or before 5:00 PM, January 13, 2021